



**PUBLIC CALL FOR THE SELECTION PROCESS OF STUDENT CANDIDATES TO
THE GRADUATE PROGRAM IN AGRICULTURE AND ENVIRONMENT AT THE
FEDERAL UNIVERSITY OF SÃO CARLOS
ACADEMIC MASTER COURSE BEGGINING IN 2021**

The Coordination of the Graduate Program in Agriculture and Environment (PPGAA-Ar) makes public the opening of applications and establishes the criteria for the selection process of candidates to the Master Course in Agriculture and Environment offered at the Center for Agrarian Sciences (CCA) of the Federal University of São Carlos (UFSCar) *campus* Araras, with beginning scheduled for March 2021. This public call was approved in the 80th CPGAA meeting carried out in July 9 2020.

I. Positions

This selection process offers 15 positions. The positions will be fulfilled accordingly to the final averaged grades obtained by the candidates in a decreasing order up to the complete fulfillment of positions. Enrolment will be granted to the top 15 candidates.

II. Selection process

The selection process has two classificatory parts: PART 1 – Work Proposal and PART 2 – Curricular Evaluation.

1. SELECTION COMMITTEE

1.1. This selection process will be conducted by a Selection Committee composed of assigned Professors from PPGAA-Ar, which are listed below.

1.2. Each applicant must declare, following model available in the registration forms, whether he or she has bonds with any Professor of PPGAA-Ar that may interfere with the results of the selection process, in case this Professor is assigned to the Selection Committee.

1.3. The Graduate Committee of PPGAA-Ar will appraise the information provided in



the forms by the applicants and will decide on the assignment of the Selection Committee. The decision will be announced at <http://www.ppgaa.ufscar.br/processo-seletivo> as scheduled in the Calendar present in this public call (ANEX IV).

1.4. List of Professors of PPGAA-Ar/UFSCar

1. Prof. Dr. Claudinei Fonseca Souza
2. Prof. Dr. Eduardo Barretto de Figueiredo
3. Prof. Dr. José Carlos Casagrande
4. Prof. Dr. Kayna Agostini
5. Prof. Dr. Patrícia Andrea Monquero
6. Prof. Dr. Reinaldo Gaspar Bastos
7. Prof. Dr. Renato Nallin Montagnolli
8. Prof. Dr. Roberta Cornélio Ferreira Nocelli
9. Prof. Dr. Ricardo Augusto Gorne Viani
10. Prof. Dr. Ricardo Toshio Fujihara
11. Prof. Dr. Roselena Faez
12. Prof. Dr. Rubismar Stolf
13. Prof. Dr. Valéria Forni Martins

2. APPLICATION

2.1. Persons with undergraduate degree can apply for the selection process.

2.2. Applicants must have an undergraduate degree in the following courses: Agriculture Engineering, Agroecology, Agronomy, Biology, Biotechnology, Civil Engineering, Chemistry, Ecology, Environmental Engineering, Forest Engineering, Geography, Geology, Sanitary Engineering, or other courses with compatible themes in respect to the Research Lines of PPGAA-Ar.

2.3. Applications for the selection process and requested documents must be sent to ppgaea@ufscar.br as scheduled in the Calendar present in this public call (ANEX IV). Documents must be scanned and sent with the application.

2.4. For successful application, the following documents must be sent to ppgaea@ufscar.br:

2.4.1. Application File (ANEX 1) available at the end of this public call and at the PPGAA-Ar website;

2.4.2. School records of the undergraduate course;

2.4.3. Lattes Curriculum - CNPq. Applicants must send all documentary evidence to ppgaea@ufscar.br;

2.4.4. Work Proposal. Applicants must follow the model available in ANEX II, answering the questions posed. This document must be in PDF format and not exceed 3 pages;

2.4.5. Government ID. Brazilians can present RG or other official document-containing photo. Foreigners can present passport or other official document-containing photo;

2.4.6. Birth or marriage certificate;

2.4.7. Undergraduate degree. Exceptionally, applicants can present a document from the undergraduate institution vouching for the conclusion of the course in 2020 or before enrollment in PPGAA-Ar. Please note that an official undergraduate degree must be presented for the enrollment in PPGAA-Ar;

2.4.8. 3x4 recent photo;

2.4.9. Proof of residence. Applicants must present recent document as proof of residence in Brazil or abroad, such as water, electric, gas or phone bill.

2.5. Applicants must choose only one Research Line. The Research Lines with their Professors can be found in ANEX III. The description of each Research Line is available at the PPGAA-Ar website: <http://www.ppgaa.ufscar.br/linhas-de-pesquisa>.

2.6. Conditional applications are not allowed.

2.7. After the evaluation of the application documents, the Selection Committee will announce at the PPGAA-Ar website: a) the list of approved applicants; b) the list of rejected applicants with a brief explanation of the rejection, and c) the list of Professors assigned to the Selection Committee.



2.8. Applicants whose names are not in the list of approved applications are warranted a period for appeal following the Calendar available in ANEX IV.

2.9. Persons appealing for application reconsideration must describe the reasons for doing so and attach any necessary documents, otherwise the appeal will be automatically denied.

2.10. After evaluation of appeals, the Selection Committee will determine and announce the results at <http://www.ppgaa.ufscar.br/processo-seletivo>, briefly explaining the reasons for approving or denying the appeals.

2.11. In the same date, the Selection Committee will also announce the final list of approved applicants.

3. IMPEACHMENT OF SELECTION COMMITTEE MEMBERS

3.1. Applicants whose names are in the final list of approved applicants are warranted a period for impeachment appeal of Professors assigned to the Selection Committee, following the Calendar available in ANEX IV.

3.2. Candidates appealing for impeachment must point which Professor should be impeached, and describe the reasons why especially in the face of relationship or bond between any candidate and Selection Committee member that may interfere with the results of the selection process, otherwise the appeal will be automatically denied.

3.3. In case no impeachment appeal is requested within the deadline, candidates cannot present further appeals.

3.4. Impeachment appeals will be evaluated by the Graduate Committee of PPGAA-Ar. If appeals are granted, the Graduate Committee of PPGAA-Ar will take necessary measurements for the substitution of the impeached member or members of the Selection Committee. The result of impeachment evaluations and the final list of the Selection Committee members will be announced at

<http://www.ppgaa.ufscar.br/processo-seletivo>. In case of substitution of member or members of the Selection Committee as a result of impeachment, there will be a new period for impeachment appeal of new members.

4. SELECTION PROCESS

4.1. The Selection Exam consists of:

- **Part 1 - Classificatory:** Work Proposal;
- **Part 2 - Classificatory:** Curricular Evaluation.

4.2. Candidates that fail to take part in any of each part of the Selection Exam will be automatically eliminated from the selection process.

4.3. The Work Proposal must be elaborated following the model available in ANEX II in a proper, clear, straightforward and coherent fashion. The text can be written in English. Language style will also be evaluated. The text must answer the questions posed and be submitted in PDF format.

4.3.1. Work Proposal in the scope of Agriculture and Environment. Up to one point (1.0);

4.3.2. Argumentation: the ability of relating and properly organizing lines of thinking will be evaluated. Additionally, structuring and synthesis of answers will be evaluated. Up to six points (6.0);

4.3.3. Use of language: the ability of properly using the chosen language (Portuguese or English) in synthetic and clear answers will be evaluated. Up to three points (3.0);

4.3.4. Work Proposals will be evaluated by at least two members of the Selection Committee;

4.3.5. Results of the evaluation of the Work Proposal will be announced at <http://www.ppgaa.ufscar.br/processo-seletivo>. Candidates are warranted a period for appeal following the Calendar available in ANEX IV.

4.3.6. Candidates appealing for Work Proposal re-evaluation must describe the reasons for reconsideration, otherwise the appeal will be automatically denied.

4.3.7. After evaluation of appeals, the Selection Committee will determine and announce the results at <http://www.ppgaa.ufscar.br/>, briefly explaining the reasons for approving or denying the appeals.

4.4 Curricular Evaluation will be based on scientific production and professional experience demonstrated by the candidates, following the criteria: publication, professional experience on the Research Line chosen by the candidate and academic experience.

4.4.1. Curricular Evaluation will be performed by at least two members of the Selection Committee, who will grade zero (0.0) to ten (10.0) following the criteria present in ANEX V.

4.4.2. Results of the Curricular Evaluation will be announced at <http://www.ppgaa.ufscar.br/processo-seletivo>. Candidates are warranted a period for appeal following the Calendar available in ANEX IV.

4.4.3. Candidates appealing for Curricular re-evaluation must describe the reasons for reconsideration, otherwise the appeal will be automatically denied.

5. APPROVAL IN THE SELECTION PROCESS

5.1. The final grade will be the average of the two grades (Part 1 and Part 2) and classification will follow the decreasing order of grades.

5.2. Candidates whose final grade is equal to or higher than six (6.0) will be considered approved in the selection process.

5.3. Candidates whose final grade is lower than six (6.0) will not be allowed to enroll in PPGAA-Ar, even if the totality of positions available has not been fulfilled.

5.4. Final results will be announced at <http://www.ppgaa.ufscar.br/processo-seletivo> in the established dates available in



the Calendar (ANEX IV).

6. APPEAL

6.1. Appeals can be requested during the periods established in the Calendar (ANEX IV) via e-mail (ppgaea@ufscar.br). The appeal must be clear as to what the Selection Committee is being requested to reconsider. It must also include the justification for the request.

6.2. In case of appeal, the Selection Committee will issue a note informing the result of the appeal, as well as correcting or maintaining previous results of the selection process.

6.3. In case no appeal is requested during the periods established in the Calendar (ANEX IV), the Selection Committee will issue a note informing there was no appeal and maintaining previous results of the selection process.

7. ENROLLMENT

7.1. Enrollment will be performed between February 01 and 05 2021 in the Secretary of PPGAA-Ar or via e-mail (ppgaea@ufscar.br), accordingly to COVID-19 pandemic situation. Approved candidates will be notified about enrollment procedures.

7.2. Candidates that do not enroll in PPGAA-Ar during enrollment period will not be able to enroll at any other time.

8. FINAL DISPOSITIONS

8.1. Application in the selection process implies in the acceptance of the criteria and instructions present in this public call and in further communication.

8.2. PPGAA-Ar does not warrant scholarships to enrolled students. Scholarships depend on current availability, which can be checked during the enrollment period, following active rules of PPGAA-Ar. Scholarships are granted



accordingly to the document elaborated by the Scholarship Committee of PPGAA-Ar.

8.3. The Master Course of PPGAA-Ar is public and free of charge. Students do not pay fees to take classes or develop their research projects.

8.4. Situations not explicit in this public call will be individually evaluated by the Selection Committee of PPGAA-Ar.



For Secretary use only		
Inscr. Nº _____	Recebido por: _____	Data: ____/____/____

ANEX I – APPLICATION FORM
APPLICATION FORM FOR SELECTION EXAM - MASTER 2021

IDENTIFICATION

Name:				3x4 Photo
Filiation:	Father:			
	Mother:			
Date of Birth:				
City-State/Province:				
Marital status:		Gender:	Male: <input type="checkbox"/>	Female: <input type="checkbox"/>
ID:		Doc. Type:		CPF: _____
Please indicate if you need any special assistance during the selection process:				

HOME ADDRESS

St./Av.			
City-State/Province:		Zip Code:	
e-mail:			
Landline:		Mobile:	

ACADEMIC DEGREE

Level	Course	Year of conclusion	Institution
Undergrad			
Specialization			
Other			



CURRENT PROFESSIONAL ACTIVITY

Institution/Company _____
 Address: _____
 Phone: _____ City-State/Province _____
 Job description _____ Working _____ Whole period
 hours: _____ Half period No of hours _____

DEDICATION TO PPGAA-Ar

1. Will you keep your job during the Course? Yes No

2. If you answered yes, will you be granted permission from your employer to attend the Course?
 No Yes With payment?
 Without payment?

3. Will you apply for Scholarship? Yes No

4. Will you live in Araras? Yes No

INTEREST IN PPGAA-Ar

Research Line: _____

Are you willing to change Research Line if necessary? Yes No

SCHOLARSHIPS YOU RECEIVED

Institution	Type (Scientific Initiation)	Funding Agency	Period



BOND WITH PROFESSORS OF PPGAA-Ar

Each applicant must inform of one or more situations described below that establish bond with any Selection Committee member. The types of bond are:

- I. Professor you were married to or partner, even if separated or divorced;
- II. Professor you have family ties with (vertical or horizontal up to the third degree), either by blood or affinity;
- III. Professor you, your husband or wife, your partner or any of your blood relatives up to the third degree are close friend with or notoriously enemy with.
- IV. Professor that is your business partner;
- V. Other situations that prevent or cast suspicion on unbiased relationships.

OBS: If you are a former student or coauthor publications with any Selection Committee members, you do not have a legal bond with a Professor. These types of relationships should not be informed of in the application form.

Please see ANEX III of this public call for the list of Professors of PPGAA-Ar.

Professor: Prof. Dr. _____ Bond(s): _____

Professor: Prof. Dr. _____ Bond(s): _____

Professor: Prof. Dr. _____ Bond(s): _____

Professor: Prof. Dr. _____ Bond(s): _____

Professor: Prof. Dr. _____ Bond(s): _____

City and Date

Signature



ANEX II – MODEL FOR WORK PROPOSAL

In order to elaborate the Work Proposal, the applicant must answer the questions below. The Work Proposal must not exceed 3 pages. ATTENTION: YOU MUST ANSWER THE QUESTIONS. DO NOT WRITE ONE TEXT CONTAINING ALL YOUR POOLED ANSWERS.

- 1) Why do you want to enroll in a *sensu stricto* Graduate Program?
- 2) What are your reasons for choosing the area of Agriculture and Environment?
- 3) What is the problem you would like to solve in the area of Agriculture and Environment? How would you solve the problem?
- 4) What is the impact of this study to the society?
- 5) Which abilities do you wish to acquire during the Master Course in PPGAA-Ar?



ANEX III: RESEARCH LINES AND PROFESSORS

Line 1: Study and conservation of biodiversity and natural resources in agricultural landscapes

- Prof. Dr. Eduardo Barretto de Figueiredo
- Prof. Dr. José Carlos Casagrande
- Prof. Dr. Kayna Agostini
- Prof. Dr. Patrícia Andrea Monquero
- Prof. Dr. Roberta Cornélio Ferreira Nocelli
- Prof. Dr. Ricardo Augusto Gorne Viani
- Prof. Dr. Ricardo Toshio Fujihara
- Prof. Dr. Rubismar Stolf
- Prof. Dr. Valéria Forni Martins

Line 2: Sustainable use of natural resources and solutions for agroenvironmental problems

- Prof. Dr. Claudinei Fonseca Souza
- Prof. Dr. Reinaldo Gaspar Bastos
- Prof. Dr. Renato Nallin Montagnolli
- Prof. Dr. Ricardo Toshio Fujihara
- Prof. Dr. Roselena Faez



ANEX IV: CALENDAR OF THE SELECTION PROCESS

CALENDAR	
Application for the selection process 2021	
Announcement of this call (for appeal or questions, send e-mail to ppgaea@ufscar.br with your request and justification)	07/20/2020
Deadline for appeal or questions regarding the public call	07/30/2020 and 07/31/2020
Announcement of the results of appeal evaluation regarding the public call	08/03/2020
Applications	08/04/2020 to 09/29/2020
Announcement of approved applicants	10/05/2020
Announcement of Selection Committee members	10/05/2020
Period for appeal for application reconsideration	10/06/2020 to 10/15/2020
Period for appeal for impeachment of Selection Committee members	10/06/2020 to 10/16/2020
Announcement of final list of approved applicants	10/16/2020
Announcement of final list of Selection Committee members	10/16/2020
Selection	
Evaluation of Work Proposals – Part 1 (Classificatory)	10/20/2020 and 10/21/2020
Announcement of Part 1 results	10/22/2020
Period for appeal for Part 1 results	10/23/2020 to 11/03/2020
Announcement of final Part 1 results	11/04/2020
Curricular Evaluation – Part 2	11/05/2020 and 11/06/2020
Announcement of Part 2 results	11/09/2020
Period for appeal for Part 2 results	11/10/2020 to 11/19/2020
Announcement of final Part 2 results	11/23/2020
Period for appeal for the final result of the selection process	11/24/2020 to 12/03/2020
Announcement of the official result of the selection process	12/04/2020
Enrollment of approved candidates	02/01/2021 to 02/05/2021

ANEX V: ITENS FOR CURRICULAR EVALUATION

Item	Grade	Maximum grade
Research activity (scientific initiation)	0.75/semester	3.0
Papers, books and chapters	1.0/paper in scientific journals 0.75/book in the same area of knowledge (with ISBN) 0.5/book chapter in the same area of knowledge (with ISBN)	2.0
Abstracts and complete studies presented in scientific meetings	0.5/regular abstract 0.75/long abstract 1.0/complete study	2.0
Other academic and professional activities (professor on courses, volunteer internships, event organization, participation in extension activities)	0.5/30h	1.5
Other publications, participation in Techno-scientific meetings and participation in short-term courses	0.5/activity	1.5
Total		10